

Name(s):
Address:

This form will help us process your application for the Right to Buy your home in line with the legislation and our duty to prevent money laundering and fraud. Please answer all questions in full or it will delay your application. Send your completed form to the address on page 6.

Use an extra sheet of paper if you need more space. If you have any questions, or if you need the form in large print, please email HMhomeownership@lambeth.gov.uk or call 020 7926 6524.

Please delete as appropriate:

I/We understand that if I/we give false or misleading information or omit information for the purpose of gaining the Right to Buy, it may be regarded as a criminal offence and action could be taken against Me/Us including court action and recovery of the property.

I/We grant London Borough of Lambeth permission to make any enquiries to confirm the information I/We have given.

Part 1a: Considering resale?		
	No	If Yes, give details
Are you buying with a view to selling the property? Answer yes even if you have not signed an agreement.		
Part 1b: How will you fund the purchase?		
We comply with the policies and regulations adopted by financial and government authorities to prevent money laundering to disguise the proceeds of crime. Answer all questions, and if yes tell us more. Your solicitor and mortgage lender will require more information and proof before you buy.		
I/We intend to use:	No	If Yes, please complete the relevant fields below.
1. Our cash or savings		Amount: £
2. An inheritance		Amount: £
3. Money from someone else		Amount: £ Full Name of Benefactor: Full Address of Benefactor:
How will you pay the rest?		
4. Get a bank or building society mortgage		<i>Please note - You do not need to tell us which bank or building society.</i>
5. Any other means		If yes please specify

Part 2: Other properties and tenancies		
To each question tick no or give full details		
	No	If Yes, give details

Do you or any family member(s) own or have an interest in any other property or land in the UK or abroad? Complete this section even if you do not live in the property.	Name: Address: Why don't they live there?
Other than this current tenancy, do any of the applicants have any other tenancy or joint tenancy anywhere in the UK?	Name: Address: Why don't they live there?
Have you or any other family member(s) ever purchased any property through the Right to Buy or any other scheme?	Name: Address: Why don't they live there? Date purchased: / /

Part 3: Debts and Court Orders

To each question tick no or provide full details

	No	If Yes, give details
Have any applicants including family members ever been made bankrupt?		Applicant Name: Date of order: / / Reference number:
Is a bankruptcy pending against any applicants including family members?		Applicant Name: Date of order: / / Reference number:
Do any applicants including family members have arrangements with any creditors (people or companies you owe money to – including IVA or DRO) and still owe them money?		Applicant Name: Creditor Name(s): Amount Currently Owed:
Is there a Possession Order in force against this property?		Applicant Name: Date of order / /
Has a Demotion Order been given to any applicants including family members?		Applicant Name: Date of order / /
Are any applicants including family members subject to an Anti-Social Behaviour Order?		Applicant Name: Nature of Anti-Social Behaviour: Date of order / /

Part 4A: About the Tenants

To help us verify your identity and contact you at home

Tenant name:									
Your National Insurance Number									
Mobile number									
Landline number									
When can we contact you at home?									
Tenant name:									
Your National Insurance Number									
Mobile number									
Landline number									
When can we contact you at home?									

Part 4B: About other family members who want to share the Right to Buy

To help us verify your identity and address

Name of family member:					Relationship to main applicant:				
Your National Insurance Number									
When did you move in to the property being purchased?	/		/						
Where did you live before this?						Post code			

Name of family member:					Relationship to main applicant:				
Your National Insurance Number									
When did you move in to the property being purchased?	/		/						
Where did you live before this?						Post code			

Name of family member:					Relationship to main applicant:				
Your National Insurance Number									
When did you move in to the property being purchased?	/		/						
Where did you live before this?						Post code			

Part 4C: Employment status - Please tick	
---	--

Employment status	<u>Applicant 1</u>	<u>Applicant 2</u>	<u>Applicant 3</u>	<u>Applicant 4</u>
Full time				
Part time				
Self employed				
Temporary employment				
Student working part time				
Fulltime Student				
Retired				
On benefits				
Unemployed				

Part 4D: Employment status	
Employment status Applicant 1	
Employees name	
Your employment industry	
Job Title	
Time in Job	
How often are you paid	
Wages paid directly into your account	
Monthly take home pay	
Next pay date	
Following pay date	

Part 4D: Employment status	
Employment status Applicant 2	
Employees name	
Your employment industry	
Job Title	
Time in Job	
How often are you paid	
Wages paid directly into your account	
Monthly take home pay	
Next pay date	
Following pay date	

Part 4D: Employment status	
Employment status Applicant 3	
Employees name	
Your employment industry	
Job Title	

Time in Job	
How often are you paid	
Wages paid directly into your account	
Monthly take home pay	
Next pay date	
Following pay date	

Part 4D: Employment status

Employment status Applicant 4	
Employees name	
Your employment industry	
Job Title	
Time in Job	
How often are you paid	
Wages paid directly into your account	
Monthly take home pay	
Next pay date	
Following pay date	

Your COMBINED monthly household outgoings

Monthly Rent	£ _____
Monthly Council Tax	£ _____
Monthly Utility Bills (gas, electric etc.)	£ _____
Monthly Transport Costs	£ _____
Monthly Food Costs	£ _____
Other monthly expenses: Please specify:	
1. _____	£ _____
2. _____	£ _____
3. _____	£ _____
Credit Card Payments	£ _____
Monthly Loan	£ _____
TOTAL COMBINED MONTHLY EXPENDITURE	£ _____

Part 5: Declaration and signatures

All applicants including family members must complete and sign the below.

Please delete as appropriate:

I/We grant London Borough of Lambeth permission to make any enquiries to confirm the information I/We have given.

We may get information about you from others, or we may give information to them. If we do, it will be as the law permits to check the accuracy of information, prevent or detect crime and protect public funds. We may check information we receive about you with information in our records, with other government departments and external agencies including credit reference. This can include information you provided, as well as by others such as government departments. Contact 020 7926 6524 for further information.

Please delete as appropriate:

I/We confirm that:

To the best of **my/our** knowledge and belief the information I/we have given is true, complete and correct. I/we understand it may be used to determine **my/our** eligibility for the Right to Buy scheme.

I/We also understand that if I/we give false or misleading information or I/we omit information for the purpose of gaining the Right to Buy, it may be regarded as a criminal offence and action could be taken against me/us including court action and recovery of the property.

Name(s)	Signed	Date
		/ /
		/ /
		/ /
		/ /

***** PLEASE NOTE - FAILURE TO COMPLETE ALL THE ABOVE SECTIONS WILL RESULT IN YOUR RTB APPLICATION BEING DELAYED *****

Do not return this form to a different Council Building or Area Housing Office. Use an envelope with the appropriate postage and return it to:

**London Borough of Lambeth
Home Ownership Services (Right to Buy)
Po Box 734
Winchester
SO23 5DG**